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INSTRUCTIONS TO  
FOREST SERVICE LOG GRADE COMMITTEE

The Committee: The re-organized Forest Service Log Grade Committee will operate under the chairmanship of J. J. Byrne, Chief, Division of Forest Products Research, Washington, D. C. It has two classes of members; namely, active and ex-officio. These are as follows:

<u>Class</u>	<u>Region</u>	<u>Member</u>
Active	Northeast	C. R. Lockard Northeastern For. Exp. Sta.
"	South	William Callender Region 8
"	Midwest	Arlie Toole Lake States For. Exp. Sta.
"	Intermountain	E. S. Kotok INT. For. and Range Exp. Sta.
"	Southwestern	Lincoln Mueller RM For. and Range Exp. Sta.
"	California	Harold Wise Region 5
"	Pacific Northwest	Harlan Hiatt Region 6
"	Alaska	A. P. Caporaso Region 10
Ex-officio	Forest Products Laboratory	C. L. Vaughan Forest Products Laboratory
"	Forest Management Research	F. H. Eyre Washington Office
"	Forest Economics Research	R. D. Garver (R. K. Winters, Alternate) Washington Office
"	State and Private Forestry Cooperative Forest Management	Arthur R. Spillers Washington Office
"	NFRM Timber Management	B. O. Hughes Washington Office

C. R. Lockard will act as secretary of the Committee.

(over)

Scope of Activities

Regions: Active members shall serve the Regions with the following boundaries:

<u>Region</u>	<u>Territory</u>
Northeast	Northeastern Forest Experiment Station
South	Southern Forest Experiment Station Southeastern Forest Experiment Station
Midwest	Central States Forest Experiment Station Lake States Forest Experiment Station
Intermountain	Intermountain Forest and Range Exp. Sta.
Southwestern	Rocky Mountain Forest and Range Exp. Sta.
California	California Forest and Range Exp. Sta.
Pacific Northwest	Pacific Northwest Forest Exp. Sta.
Alaska	Region 10

Field

1. Active committee members will represent all Forest Service Interests in their respective territories. The viewpoints and experience of the FPL and Washington Office will be brought into the picture by the ex-officio members. Industry or other outside interests will be included through consultation. The Committee is an in-service organization.
2. Problems of or developments in both log and tree grades, from development through application come within the purview of the Committee.

Responsibilities

Background: Background material is supplied in the attached minutes of 2 formal meetings of the original committee. All members should become familiar with:

1. Reasons for forming committee (appendix B, Meeting 1)
2. Functions of committee (appendix C, Meeting 1)
3. Committee activities to date (minutes Meetings 1 and 2)
4. Relation to Forest Products Laboratory (appendix B, Meeting 1)

Functions: Under the re-organized set-up, functions of the Committee and of the FPL remain unchanged. These fall into three categories:

A. Committee Work Assignments

- (1) Problem analysis (Function (a) )
- (2) Review of Forest Service Log Quality Standards (Function (e) )
- (3) Disseminate information (in cooperation with FPL) (Function (f) )

B. Personal Actions

- (1) Stimulate research (function (b) )
- (2) Review and arrange for tests of proposals for changes (Function (d) ) in part.

C. Evaluation and Acceptance of Proposals for Standards

- (1) Recommendation of standards (Function (d) )
- (2) Recommendation for changes in standards (Function (e) ) in part.

Activities

a. Members will be expected to participate in:

- (1) Committee work assignments, as outlined and assigned by the chairman.
- (2) Committee meetings as called by the chairman. These probably will be infrequent. If Committee members cannot attend, they should arrange for representation by a well-instructed alternate.

b. Members will be expected to and are hereby instructed to form regional log and tree grade in-service committees, and to:

- (1) Act as chairman of such committees
- (2) Arrange for activities of the committee as required

Regional Committees

a. Membership shall include both Experiment Station and Regional personnel. Selection shall not necessarily be confined to station headquarters or regional office staff. It is desirable to get representatives of:

- (1) Various branches and divisions
- (2) Important sub-regions or forest types



b. Selection,

- (1) Selection should be made from men with definite interest and/or experience in the field.
- (2) Selection shall be made with the advice and concurrence of the Regional Foresters and Directors involved.
- (3) There are no limits to the size of these committees, other than those dictated by practicality.

c. Functions:

- (1) The national committee members will use regional committee members in the performance of work assignments.
- (2) Broad functions as outlined for the national committee will apply to the regional committees, except that regional committees cannot approve proposals as standard. They can, however, and should endorse them to the national committee.

Cooperation

Regional committees will undoubtedly have close contact with industry and research organizations (schools, colleges, or others), in both analytical and action phases of committee work. Forest service and other interests may run parallel in some cases; in others, they may be different. Although regional committees should remain in-service groups, this does not mean that the committee or its members cannot work with outside groups.

Finances

Since the activities of the national and regional committees are service wide, they should be financed locally. Major expense will be attendance at national and regional meetings (these will generally be held in connection with other events), travel incident to work assignments, personal activities, and clerical assistance.

Correspondence

Correspondence relating to the work of this Committee shall be designated "C (RP) SUPERVISION, Committees, Forest Service Log Grade, etc. etc. --"

It is urged that the Chairman and Secretary be furnished with copies of all important correspondence and minutes of meetings of regional committees.







